

MODEL ORAL WARNING

Dear _____

DISCIPLINARY HEARING

I refer to the disciplinary hearing held on _____ at which you were accompanied by _____.

Having heard all parties, it was decided to issue an oral warning to you, as stated in the Falkirk Football Club Disciplinary Procedures. You have a right to appeal against this Oral Warning, and this should be done in writing to _____ at _____ within 7 days of the receipt of this letter. You have a right to be accompanied at any appeal.

The Oral Warning will remain on your personal file for a period of 6 months. If there is no repetition of the offence or similar offences, all record of the Oral warning will be removed.

Should there be repetition of the offence or similar offences within the 6 month period, the Club will proceed to take further disciplinary action against you. This could have serious consequences for your continued employment at Falkirk Football Club.

Your Sincerely

**MICHAEL WHITE
EXECUTIVE DIRECTOR**