

**MODEL SERIOUS DISCIPLINARY ACTION LETTER**

Dear \_\_\_\_\_

**DISCIPLINARY HEARING**

I refer to the Disciplinary Hearing held on \_\_\_\_\_ at which you were accompanied by \_\_\_\_\_.

This hearing was conducted under the Disciplinary Procedures of Falkirk Football Club. Having heard all parties, it was decided that because the disciplinary offence, which you committed, was so serious, the Club is taking serious disciplinary action against you.

This action will take the form of \_\_\_\_\_.

You have a right to appeal against this decision, and the appeal should be made in writing to \_\_\_\_\_ at Falkirk Football Club \_\_\_\_\_ within 7 days of receipt of this letter. You have a right to be accompanied at any appeal hearing.

This is a Serious Disciplinary Offence and the decision was taken after due consideration of all available evidence.

Yours Sincerely

**MICHAEL WHITE  
EXECUTIVE DIRECTOR**